

# Talent Acquisition and Development

Title	Duration (minutes)	Author	Course Description
• Inclusive Hiring	11	Absorb	Diversity, equity and inclusion (DEI) is all about making the workplace safe, welcoming and fair for all types of current and future employees. When you're ready to bring in new talent, you'll want to make sure that your hiring practices are working with, and not against your DEI goals. In this course, we'll explore a few ways to update your recruitment process when hiring for new roles yourself or with a recruitment professional.
• Interview Tips	5	Absorb	In this microlearning module we'll look at how you can improve your interview skills and get that next role. An interview can be exciting for some and daunting for others. But there's some key techniques you can use to make sure your interview goes smoothly and you land that next job. This short module looks at how you should answer interview questions and other key tips.
• Powerful Interview Questions for Managers	5	Absorb	This microlearning module looks at how managers can use powerful interview questions to make sure they are hiring the right people for their team. Here we look at how you can use behavioral based questions to find people who are the perfect fit for your team, as well as giving you some sample questions you can adapt and use in your next interview.
• How to Conduct a Remote Interview	7	Absorb	Face to face interviews aren't always possible, but as you'll see in this module you can interview remotely, find the right person, and ensure a great fit for your team.
• Are Your Employees Engaged?	5	Absorb	In this microlearning module we'll show you how you can find out if your team is engaged. You've probably heard the term "employee engagement" a lot recently. But what does it mean and how can you tell if the employees in your team are engaged? Here we look at some key questions you can ask to find out.
• Building and Supporting Employee Resource Groups	7	Absorb	Employee resource groups are employee-organized committees within a workplace, made up of employees who share similar experiences and hope to accomplish a common goal. In this course we'll look at practical steps for creating and supporting ERGs in your company.
• Building a Safety Culture Through Leadership - Employee Recognition	8	Absorb	Recognizing and rewarding safe behavior is important when building a positive safety culture. In this course you'll learn tips for effectively recognizing and rewarding safe behavior.
• Building a Safety Culture Through Leadership - Fostering Engagement	6	Absorb	Creating a safety culture is not just the responsibility of the leadership team, it requires the participation and engagement of all employees. In this course you'll learn how as a leader you can help foster engagement from all employees when building a safety culture.
• Developing Future Leaders	7	Absorb	Are you looking for ways to ensure your organization has the leadership capabilities and skills it needs to succeed in the future? In this lesson, we will look at how you can both develop and nurture future leaders in your organization.
• Leadership: Retaining Your team	9	Absorb	Employee retention is a serious and costly problem for today's business. It often costs more to replace an employee than it does to retain them. But what does it really take to be a leader focused on employee retention? How can you keep your team motivated and engaged? In this course, we'll explore the answers to these questions and more.